

**DRAFT Minutes of the Meeting of the
CAPITAL PROJECTS SUB-COMMITTEE
held 11.30 a.m. on WEDNESDAY 3rd NOVEMBER 2021**

Present: -

Councillor J. Bishop
Councillor M. Bonfield
Councillor A. Harris

Also present:

Councillor T. Foster
Councillor M. Whitwam

Martin Ayres – Town Clerk
Gail Percival – Operations Manager
Cara Johnston – Operations Administration Officer

1. Apologies

Apologies for their inability to attend the Meeting were received from Councillor Moreton and Councillor Tomes.

In the absence of the Chairman Councillor Bonfield was elected as Chairman of the meeting.

2. Declarations of Interest

Members were invited to declare their interests and consider any requests for Grants of Dispensations in accordance with paragraphs 9 – 13 of the Council's Code of Conduct and regulations made under chapter 7 of the Localism Act 2011. There were no declarations to record on this occasion.

3. Matters arising from Minutes of the previous meeting held on 22nd September 2021

There were no matters raised.

4. King George's Play Area

It was reported that the tender process for the new play area will be completed via the ESPO framework. It will be the same procedure as the previous Recreation Ground and Day's Park tender and refurbishment. It will be tendered as a fixed price contract of £88,000. The tender documents specifically request that the bark chipping is removed, and wet pour surfacing is installed, which will improve access. The Operations Manager advised that it has been decided which equipment in the play area is to be kept and it is anticipated that the tender will be sent out early next week, with interviews taking place on the 15th or 16th December 2021. The tender invitation will be sent out via Lot 2 of the framework and will have a pricing pass or fail criteria and will include a new scoring question for social value and new criteria for sustainability. Completion of all works has been set for the 25th March 2022. It was agreed that Councillors Tomes, Harris and Moreton would form the interview panel, together with officers.

5. Godlingston Cemetery Extension

The Operations Manager reported that the works have reached practical completion but due to the wet weather during the laying of the grass seeds further

works will be required in the Spring including spraying with herbicide, levelling and further seeding. It was noted that the project is forecast to be completed within budget and that a retention sum will be held for 12 months. It was reported that plans for the operational management of the extension area will be discussed at the General Operations Committee Meeting in March 2022.

6. Northbrook Cemetery Wall

It was reported that the EA had given outline permission for the tributary to be diverted however an environmental assessment and subsequent permit is required. It was recommended that the budget for the works should be increased from £18,000 to £22,000. Access to the cemetery via the rear of the public conveniences has been prevented temporarily with heras fencing due to health and safety concerns.

7. Astro court surface to tennis court 3 – Beach Gardens

It was reported that the consultant had provided a specification which had been forwarded to the Tennis Club for comment. Once the specification has been finalised three quotes will be obtained.

8. Peveril Point Road stabilisation

It was reported that the Operations Manager is working with Dorset Property to take this project forward with the next steps being the undertaking of a number of core samples on the road. Quotes have been received for this aspect of the works.

9. North Beach car park – Arts Club hut removal and associated works update

Further to Minute No. 164 of the Council Meeting held on 15th March 2021, the Operations Manager presented a report regarding works required to remove the former Arts Club Hut and make other infrastructure improvements to facilitate the potential operation of an e-bike hire concession from this location.

It was reported that an asbestos survey had been completed on the Arts Club Hut which showed that no asbestos was present. Quotes had been received for its removal and the installation of a new electric box. Further quotes are pending for the installation of a water tap and soakaway.

After discussion it was proposed by Councillor Bonfield, seconded by Councillor Harris, and AGREED: -

TO RECOMMEND:

To agree a budget of up to £10,000 to remove the former Arts Club Hut at North Beach Car Park and make infrastructure improvements to the site.

10. Beach Gardens Pavilion Repairs

It was reported that works are planned to the facias, soffits, timber cladding, tennis court balcony lights and potential patch repairs to the tarmac.

11. Boat Park central/eastern jetty

It was reported that a survey of the structure had been completed. A discussion was held regarding the relative merits of undertaking short term repairs or seeking a more substantial solution in respect of value for money. It was therefore agreed that a site visit would be arranged to take place in December to discuss matters further.

12. Items of Information and Matters for Forthcoming Agendas

There were no items of information or matters for forthcoming agendas to report at the current time.

13. Date of next meeting

The date of the next meeting would be arranged as and when required.

The Meeting concluded at 12.15 p.m.
