

SWANAGE TOWN COUNCIL

Dr Martin Ayres
Town Clerk

Town Hall
SWANAGE
Dorset
BH19 2NZ

23rd June 2020

Dear Councillor

Local Government Act 1972

You are summoned to attend the **EXTRAORDINARY MEETING** of the Swanage Town Council that will be hosted on the Zoom platform on **MONDAY, 29th JUNE 2020** at **7.00 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

Cllr M.P. Bonfield

Town Mayor

To all Members of the Council

A G E N D A

1. To report apologies (if any) received from Members for inability to attend the Meeting.
 - (a) To consider request from Cllr Rogers for leave of absence for a period of 6 months.
2. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with paragraphs 9 – 13 of the Council's Code of Conduct and regulations made under chapter 7 of the Localism Act 2011).
3. To approve as a correct record the Minutes of the following Meetings:-
 - (a) Extraordinary Meeting of the Council held on 20th March 2020. (Copy enclosed).
 - (b) Special Meeting of the Council held on 3rd June 2020 (Copy enclosed).
4. To approve as a correct record the Minutes of the following Committee Meetings and the recommendations contained therein:-
 - (a) Planning and Consultation Committee held on 2nd March 2020. (Copy enclosed).
5. Budget Monitoring:-
 - (a) Statement of Cash Balance as at 31st March 2020. (Copy enclosed).
 - (b) Statement of Cash Balance as at 30th April 2020. (Copy enclosed).
 - (c) Statement of Cash Balance as at 31st May 2020. (Copy enclosed).
6. Monitoring Payment of Accounts. (Schedules enclosed).
7. Update on Impact of Covid-19 Pandemic on Town Council Finances. (Briefing note enclosed).

8. Chairman's Announcements.
 9. Report from Dorset Councillors.
 10. Review of delegation arrangements agreed at the Extraordinary Meeting of the Town Council held on 20th March 2020. (Briefing note enclosed).
 11. Steering Group Updates:
 - a) Trevor Chadwick Commemoration – Request for approval of site for statue. (E-mail enclosed).
 - b) Sustainable Swanage. (Briefing note enclosed).
 12. Working Party Updates:
 - a) Town Centre Recovery Plan. (Information enclosed).
 - b) Affordable Housing – Membership of National Community Land Trust Network. (E-mail enclosed).
 13. To consider recommendations of Grants Panel. (List enclosed).
 14. Consideration of proposals for erection of Albert Memorial and miniature globe on Prince Albert Gardens. (Documentation enclosed).
 15. To agree process for formulating a policy on rentals and licence fees in the aftermath of the Covid-19 pandemic. (Briefing note enclosed).
 16. Consideration of report from Visitor Services Manager regarding proposals for summer 2020. (Briefing note enclosed).
 17. To approve a calendar of meetings for 2020/21 and 2021/22. (Copy enclosed).
 18. Reports from Council representatives on outside organisations.
 19. Reporting of delegated matters. (List enclosed).
 20. Items of Information and Matters for Forthcoming Agendas.
 - (a) Removal of Ambulance Car from Swanage – Update.
 - (b) Institute Road improvements – Update.
 - (c) A & E Local – Update.
 - (d) Sandbanks Ferry Application for Toll Increase – Update.
 - * 21. Sandbanks Ferry – consideration of response to letter from Bournemouth-Swanage Motor Road and Ferry Company dated 11th May 2020. (Copy enclosed).
 - * 22. Potential acquisition of land adjacent to Purbeck Business Centre – to consider next steps. (Briefing note enclosed).
 - * 23. Fishermen's jetty improvement works – to consider matters arising from end of defects period meeting held on May 15th 2020. (Briefing note enclosed).
 - * 24. Personnel Matter – Update. (Verbal report).
 - * Under Standing Order No. 1 c), it is envisaged that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public will be excluded from the Meeting during consideration of agenda items 21, 22, 23 and 24 (due to legal and commercial confidentiality).
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PLEASE NOTE: 15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 7.00 P.M. PRIOR TO THE COMMENCEMENT OF THE MEETING.

IF YOU WISH TO ASK A QUESTION, OR TO VIEW THE MEETING VIA ZOOM, THEN PLEASE E-MAIL admin@swanage.gov.uk NOT LATER THAN 4.00 P.M. ON MONDAY 29TH JUNE TO REQUEST THE LOG-IN DETAILS FOR THE MEETING. THANK YOU.
