

SWANAGE TOWN COUNCIL

Dr Martin Ayres
Town Clerk

Town Hall
SWANAGE
Dorset
BH19 2NZ

19th July 2023

Dear Councillor

Local Government Act 1972

You are summoned to attend a Meeting of the Swanage Town Council to be held at **THE TOWN HALL, HIGH STREET, SWANAGE** on **MONDAY, 24th JULY 2023** at **7.00 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

M.K. Ayres

Town Clerk

PLEASE NOTE: **15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 7.00 P.M. PRIOR TO THE COMMENCEMENT OF THE MEETING.**

To all Members of the Council

A G E N D A

1. To report apologies (if any) received from Members for inability to attend the Meeting.
2. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with Section 9 and Appendix B of the Council's Code of Conduct).
3. To approve as a correct record the Minutes of the following Meetings:-
 - (a) Council Meeting held on 26th June 2023. (Copy enclosed).
 - (b) Extraordinary Council Meeting held on 5th July 2023. (Copy enclosed).
 - (c) Extra Council Meeting held on 17th July 2023. (Copy enclosed).
4. To approve as a correct record the Minutes of the following Committee Meetings, and consider the recommendations contained therein:-
 - (a) Planning and Consultation Committee held on 3rd July 2023. (Copy enclosed).
 - (b) Tourism and Local Economy Committee held on 5th July 2023. (Copy enclosed).

N.B. Minute No. 11 contains a recommendation to approve a correction to the previously approved winter market fees for 2023/24.
The recommendations set out in Minute No's 9 and 10 will be considered under agenda items 10 and 11 below.

- (c) Environment and Green Spaces Committee held on 12th July 2023.
(Copy enclosed).
N.B. The recommendations set out in Minute No's 7 and 8 will be considered under agenda items 12 and 13 below.
- (d) Extraordinary Finance and Governance Committee held on 17th July 2023.
N.B. The recommendations set out in Minute No 5 will be considered under agenda items 19 below. (Copy enclosed).
5. Budget Monitoring:-
(a) Statement of Cash Balance as at 30th June 2023. (Copy enclosed).
6. Monitoring Payment of Accounts. (Schedules enclosed).
7. Chairman's Announcements.
8. Working Party Updates and Recommendations
(a) Tourism Marketing, 28th June 2023.
(b) Property Panel and Seafront Masterplan, 12th July 2023.
(c) Day's Park Development Forum, 19th July 2023.
(i) To confirm grant of telecommunications rent to Swanage & Herston Football Club.
(ii) To agree further work on draft heads of terms for lease to Swanage & Purbeck Development Trust in advance of Council Meeting on 18th September 2023.
9. Seafront Masterplan – To consider response from public engagement and adoption of revised document. (Copy enclosed).
10. Beach Hut Charges 2024/25 and Revised Terms and Conditions - To consider recommendations from Tourism & Local Economy Committee and potential for further review. (Briefing note enclosed).
11. Commercial Operations on Town Council Land – To consider recommendation from Tourism & Local Economy Committee to adopt process for inviting expressions of interest for 2024 (Briefing note enclosed).
12. Energy Efficiency and Decarbonisation Action Plan to 2030 for the Council's principal buildings – To consider recommendation from Environment & Green Spaces Committee to agree next steps. (Briefing note enclosed).
13. EV Charging in Town Council Car Parks – To consider recommendation from Environment & Green Spaces Committee that officers work with Dorset Council to develop a detailed proposal for EV charging points in the town's car parks as per the 'Charging Ahead' scheme. (Briefing note enclosed).
14. Report from Dorset Councillors.
15. Reports from Council representatives on outside organisations.
16. Reporting of delegated matters.
17. Items of Information and Matters for Forthcoming Agendas.
(a) Dorset Police proposals for operation of Police counter services from Town Hall Annexe. (Information enclosed).
(b) Railway ticket office closure consultation. (Information enclosed).
(c) Proposed experimental closure of Lower High Street, 17th-22nd August 2023. (Information enclosed).

- * 18. Seafront Stabilisation and Enhancement Scheme – To confirm arrangements for public consultation. (Briefing note enclosed).
 - * 19. Charitable Trust Governance Review – To consider recommendations from Finance & Governance Committee and legal advice received. (Briefing note enclosed).
 - * 20. Asset Review – To consider initial report from Property Panel. (Briefing note enclosed).
 - * 21. Property-Related Legal Matters
 - (a) Beach Ice Cream Kiosks – To determine next steps. (Briefing note enclosed).
 - (b) Housing Development, Northbrook Road East – To receive update regarding drainage connection into Ulwell Stream. (Briefing note enclosed).
 - (c) Rental of former Taxi Office – To consider next steps. (Briefing note enclosed).
 - * Under Standing Order No. 1 c), it is envisaged that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public will be excluded from the Meeting during consideration of agenda items 18, 19, 20 and 21 (due to legal and commercial confidentiality).
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