

SWANAGE TOWN COUNCIL

Dr Martin Ayres
Town Clerk

Town Hall
SWANAGE
Dorset
BH19 2NZ

13th December 2023

Dear Councillor

Local Government Act 1972

You are summoned to attend an Extraordinary Meeting of the Swanage Town Council to be held at the **TOWN HALL, HIGH STREET, SWANAGE** on **MONDAY, 18th DECEMBER 2023** at **5.30 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

Tina Foster

Town Mayor

PLEASE NOTE: **15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 5.30 P.M. PRIOR TO THE COMMENCEMENT OF THE MEETING.**

To all Members of the Council

A G E N D A

1. To report apologies (if any) received from Members for inability to attend the Meeting.
2. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with Section 9 and Appendix B of the Council's Code of Conduct).
3. Items of Information and Matters for Forthcoming Agendas.
- * 4. Concessions to operate from Town Council Property – Report on preferred bidders and next steps. (Briefing note enclosed).
- * 5. Procurement – To award contracts for the following works:
 - (a) Boat Park Jetty Repairs
 - (b) Town Hall External Repairs
 - (c) Installation of PV Panels and LED Lighting to Council Buildings (Briefing notes enclosed).
- * 6. Rent and Licence Fee Reviews
 - (a) Bus Depot – Rent Review (Briefing note enclosed).
 - (b) Beach Deckchair and Pedalo Concession – Review of Licence Fees (Briefing note enclosed).
- * 7. Pursuit of Aged Debt – Update

- * Under Standing Order No. 1 c), it is envisaged that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public will be excluded from the Meeting during consideration of agenda items 4 to 7 (due to legal and commercial confidentiality).