

SWANAGE TOWN COUNCIL

Dr Martin Ayres
Town Clerk

Town Hall
SWANAGE
Dorset
BH19 2NZ

6th December 2023

Dear Councillor

Local Government Act 1972

You are summoned to attend a Meeting of the Swanage Town Council to be held at **THE TOWN HALL, HIGH STREET, SWANAGE** on **MONDAY, 11th DECEMBER 2023** at **7.00 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

M.K. Ayres

Town Clerk

PLEASE NOTE: **15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 7.00 P.M. PRIOR TO THE COMMENCEMENT OF THE MEETING.**

To all Members of the Council

A G E N D A

1. To report apologies (if any) received from Members for inability to attend the Meeting.
2. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with Section 9 and Appendix B of the Council's Code of Conduct).
3. To approve as a correct record the Minutes of the following Meetings:-
 - (a) Council Meeting held on 30th October 2023. (Copy enclosed).
4. To approve as a correct record the Minutes of the following Committee Meetings, and consider the recommendations contained therein:-
 - (a) Finance and Governance Committee held on 1st November 2023. (Copy enclosed).
N.B. Minute No. 5 contains a recommendation to allocate a budget of £200,000 to fund improvement works at Peveril Point Road.
 - (b) Planning and Consultation Committee held on 6th November 2023. (Copy enclosed).
 - (c) Community Services Committee held on 8th November 2023. (Copy enclosed).
N.B. Minute No. 5a) contains a recommendation to approve a Community Highways Policy and Traffic Management Request Form and Minute No. 22 contains a recommendation to engage Stress UK to undertake survey, investigation and design works relating to a retaining wall at Victoria

Terrace/Marsh Way. The recommendations set out in Minute No's 3 and 13 will be considered under agenda items 9 and 13 below.

- (d) Tourism and Local Economy Committee held on 22nd November 2023. (Copy enclosed).
- (e) Planning and Consultation Committee held on 4th December 2023. (Copy enclosed).

- 5. Budget Monitoring:-
 - (a) Statement of Cash Balance as at 31st October 2023. (Copy enclosed).
 - (b) Statement of Cash Balance as at 30th November 2023. (Copy enclosed).

- 6. Monitoring Payment of Accounts. (Schedules enclosed).

- 7. Chairman's Announcements.

- 8. Conclusion of Audit 2022/23 – To note receipt of Section 3, External Auditor Certificate. (Copy enclosed).

- 9. Committee Terms of Reference – To confirm minor amendments in respect of Community Services Committee and Coastal Change and Beach Management Advisory Committee. (Briefing note enclosed).

- 10. Swanage Community Housing – To consider confirming Town Council support for the allocation of land on the corner of Washpond Lane and Ulwell Road for the construction of community housing and the associated asset transfer from Dorset Council. (Briefing note enclosed).

- 11. Green Seafront – To receive report from Dorset Coast Forum on outcome of public consultation, to note its content and to consider next steps. (Copy enclosed).

- 12. Working Party Updates and Recommendations
 - (a) Property Panel, 6th November and 4th and 11th December 2023.
 - (b) Car Parks, 15th November 2023.
 - (c) Environmental Policy and Action Plan, 17th November 2023.
 - (d) Sport, Leisure and Wellbeing, 6th December 2023.

- 13. Queen Elizabeth II (Forres) Field – To consider recommendation from the Community Services Committee that the Croquet Club's request for permission to permanently relocate to Queen Elizabeth II (Forres) Field be approved, together with a potential review of green space at QEII and King George's Fields. (Briefing note enclosed).

- 14. Day's Park - To agree to work with Swanage & Herston Football Club to provide a community sports facility at Day's Park and carry out community engagement. (Briefing note enclosed).

- 15. Swanage Town Council (Off-Street) Parking Places Order 2024 – To consider proposed next steps. (Briefing note enclosed).

- 16. Public Transport – To consider request from Dorset Council for letter of support for ZEBRA 2 (Zero Emissions Bus Regional Area) funding bid for a fleet of electric buses to operate routes 40 (Swanage to Poole via Wareham) and 50 (Swanage to Bournemouth via Studland). (E-mail enclosed).

- 17. Report from Dorset Councillors.

- 18. Reports from Council representatives on outside organisations.

19. Reporting of delegated matters.
 20. Items of Information and Matters for Forthcoming Agendas.
 - (a) Mowlem Theatre – Draw down of grant due to successful fundraising for improvements to community room.
 - (b) Annual Report 2023.
 - (c) Extraordinary Meeting, 18th December - to consider report on expressions of interest in operating concessions on Town Council property and other legal, commercial and procurement matters, Monday 18th December.
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